



FORT McMURRAY BRANCH

Wednesday, May 13, 2009
Room No: 252 Bob Lamb Center

- Present:** Joseph Amalraj, Kimberley Mervyn, Christine Hernani, Mitchel Azmier, Jey Kumar, Christian West, Jacob Oommachan, Henry Xu, Aldous Walters, Malcolm Edirisinghe
- Regret:** Joneson Chiang, Wayne Kosik, Sanil Sivarajan, Jason Kachur, John Huntley
- Absent:** Maha Al-Khalidi

(Minutes recorded by Kimberley Mervyn)

MINUTES

Meeting called to order by Branch Chair, Joseph at 19:05 hr.

1. **Agenda Review**
Addition: CIM Student Night added under Review Events and Branch Manual added under New Business.
Deletion: Career Day at Sister Mary Phillips School removed from upcoming events because it is included in the Outreach Coordinator's report.
Motion made to accept the agenda was moved by Christine and seconded by Jacob.
2. **Review and approve minutes of last meeting**
Ammendments: removal of last comment from around the table. Correction on Planning Session table to show 2009-2010 Budget and comment added to clarify that Technical Seminar to be opposite month of Info Night.
Motion made to accept the revised minutes was moved by Jacob and seconded by Henry.
3. **Business arising out of previous meeting minutes**
 - a. **CIM Student Night:**
Clarification required from Treasurer (Joneson) as to whether the branch paid anything in 2008, so may not be required to budget for it in 2009. Further comments below from Christian clarifying that can be removed from 2009 budget.
 - b. **Mentorship Award:**
Christine to follow-up with head office on possibly doing a presentation on mentorship, and from that, set up a guideline for award criteria.

4. **Review Action Log**

See attached.

- a. Student Award: Mitch explained that the branch money that is set aside for the awards is to top up the Centennial Awards.

Question arose as to whether Wayne has been making sure to visit the three outlying high schools before making the trip to Fort Chipewan.

5. **Reports**

a. **Chair's Report**

Presented by Christine:

-After the head office AGM on April 25th, Kim Farwell is now the president elect.

-Head office has a powerpoint prepared for the Keyano College Info Night and is available for use.

-Branch e-mail address: Peace River and Fort McMurray were the branches interested, and Allan will check to see if it can redirect notifications to other e-mail accounts.

-Branch Business Cards: cards are available for individuals. Interested members to contact Joseph and he will make the request to head office.

b. **Treasurer's Report**

Reported before meeting by Joneson:

-FMM Branch remains financially sound.

c. **Outreach Co-ordinator**

Reported before meeting by Wayne:

-Anzac Career Day: Sanil and Wayne gave four presentations each to pre-school, grades 2-6. It went very well.

-Teacher's Award nominations: five nominations were submitted this year. Christine and Wayne waiting on head office on when to present the award to the winning teacher from Fort McKay. Christian made a comment that it's great to hear that more nominations put forward as response has been low in the past.

-Sister Mary Phillip's School Career Day: taking place on May 20th. Wayne and Joseph will have a booth set up for APEGGA from 12:00 to 14:30.

6. **Review or Update on Upcoming Events**

a. **CIM Student Night:**

Happened Wednesday, May 6, and Christian gave a report that it went well. The branch will not be billed because the logo did not make it onto the literature that went out.

b. **Paintball:**

Christian reported that it will be scheduled for the 3rd week of June, and he will be in contact with Thunder Ridge to confirm the booking.

7. **New Business**

a. **Team Building Activity**

Lead by Aldous with assistance by Jey. Scenario was about leading a project, and how collectively we do better than as individuals to think through situations. It was a very constructive activity. It was well appreciated by the members present and special thanks to Aldous for arranging the event.

b. **Branch Manual**

Christine reported that from the Chair's meeting, Allan is willing to visit the branches and explain roles and responsibilities for the executive. For the existing branch manual, Christine to draft a chair transition flow and distribute to executive for comments. She wishes to have it for the next Branch Chair Meeting.

8. Around the Table

-Henry said he is planning to have a tournament in September.

Next Meeting Date: Tuesday, June 16 at Father Mercerdi School.

Adjournment: 21:10